

**SUMMER SCHOOL-SUB PAYROLL SCHEDULE**  
**2025 - 2026 SCHOOL YEAR**

| <u>Dates Worked</u> |    |        |           |                    |    |                           |
|---------------------|----|--------|-----------|--------------------|----|---------------------------|
| FROM:               |    | TO:    | PAY DATE: | PAYROLL DEADLINES: |    |                           |
| JUNE                | 16 | JUN    | 30        | JULY               | 15 | SUBMIT TO PAYROLL BY 7/8  |
| JULY                | 1  | JULY   | 15        | JULY               | 30 | SUBMIT TO PAYROLL BY 7/22 |
| JULY                | 16 | JULY   | 31        | AUGUST             | 14 | SUBMIT TO PAYROLL BY 8/7  |
| AUGUST              | 1  | AUGUST | 15        | AUGUST             | 29 | SUBMIT TO PAYROLL BY 8/21 |
| AUGUST              | 16 | AUGUST | 31        | SEPTEMBER          | 15 | SUBMIT TO PAYROLL BY 9/8  |